



The Under Secretary FD-III Section,  
University Grants Commission,  
Bahadur Shah Zafar Marg,  
New Delhi-110002

29 FEB 2024

Sub: Release of grant-in-aid to the Registrar, University of Mysore, Mysore-570 006 for the year 2023-24 under SAP at the level of CAS-I in the Department of Zoology.

Sir/Madam,

I am directed to convey the sanction of the University Grants Commission for payment of grant of Rs.11,05,610/- (Rupees eleven lakh five thousand six hundred ten only) by way of reimbursement to the Registrar, University of Mysore, Mysore-570 006 for the plan expenditure to be incurred during the year 2023-24.

• Project Fellowship Grant

Name of Project Fellow	Allocation (Rs.)	Head of Account	Salary admissible (Rs.)	Grant already paid (Rs.)	Grant to be released (Rs.)
Kushala M. D.O.J. (15-02-2016 31-03-2020)			863040/-		
Shruthi P. D.O.J. (09-03-2016- 15-11-2018)	Actual	3 (A) 14 (i) 31	542570/-	3,00,000/-	1105610/-
Total			1405610/-	3,00,000/-	1105610/-

The University/Department may utilize the above grant as per allocation already conveyed vide this office letter of even no. dated 23-12-2014.

- The sanctioned amount is debitible to the major Head 3 (A) 14 (i) 31 UGC Schemes (SAP) and is valid for payment during the financial year 2023-24 only.
- Grantee Institutions of the UGC shall ensure that all the payment of approved items to the beneficiaries/vendors shall be made only through the TSA module of PFMS and assignments received from the UGC through TSA module have to be utilized before 31<sup>st</sup> March of the year. Balances remaining unutilized at the close of the year (31<sup>st</sup> March) will lapse to Government and hence written back in Government Account.
- The amount of the Grant shall be drawn by the under Secretary (Drawing and Disbursing Officer) University Grants Commission on the grant-in-aid bill and shall be disbursed to and credited to the to the Registrar, University of Mysore, Mysore-570 006 through electronic mode as per the following details:

Payment Details	
Detail (Name & Address) of Account Holder	The Registrar, University of Mysore, Mysore-570 006
Account No.	10671301133
Name & address of Bank Branch	Reserve Bank of India, Sansad Marg, New Delhi
MICR Code	NIL
IFSC Code/Branch Code	RBIS0PFMS01
Type of Account	Saving Account

- The grant is subject to the adjustment on the basis of utilization certificate in the prescribed Proforma submitted by the University / College / Institution.
- The University/Institute shall maintain proper accounts of the expenditure out of the grants which shall be utilized only on approved items of expenditure.
- The University/Institution may follow the General Financial Rules, 2017 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2017 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2017 and instructions / guidelines there under from time to time.

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1/3/24

7. Utilization Certificate to the effect that the Grant has been utilized for the purpose for which it has been sanctioned shall be furnished to the University Grants Commission as early as possible after the close of the current financial year.
8. The assets acquired wholly or substantially out of University Grants Commission's grant shall not be disposed or encumbered or utilized for the purposes other than those for which the grant was given, without proper sanction of the University Grants Commission and should, at any time the University ceased to function, such assets shall revert to the University Grants Commission.
9. A Register of Assets acquired wholly or substantially out of the Grants shall be maintained by the University in the prescribed proforma.
10. The Grantee institution shall ensure the utilization of grant-in-aid for which it is being sanctioned/paid. In case of non-utilization / part utilization, the simple interest @ 10% per annum, as amended from time to time, on unutilized amount from the date of drawal to the date of refund, as per provisions contained in the General Financial Rules of Govt. of India, will be charged.
11. The University /Institute shall follow strictly the Government of India / UGS's guidelines regarding implementation of the reservation policy (both vertical) (for SC, ST & OBC) and horizontal (for persons with disability etc.) in teaching and non-teaching posts.
12. The University / College shall fully implement the Official Language Policy of the Union Govt. and comply with the Official Language Act, 1963 and Official Languages (Use for Official Purposes of the Union) Rules, 1976 etc.
13. The Sanction issues in exercise of the delegation of powers vide UGC order No. 69/2014 [F. No. 10-11/12 (Admn. IA& B)] dated 26/3/2014.
14. "The University/ Institution shall strictly follow the UGC Regulations on curbing the menace of Ragging in Higher Education Institutions, 2009".
15. The University/ Institution shall take immediate action for its accreditation by National Assessment & Accreditation Council (NAAC).
16. The accounts of the University/ Institution will be open for audit by the Comptroller & Auditor General of India in accordance with the provisions of General Financial Rules, 2017.
17. The annual accounts i.e., balance sheet, income and expenditure statement and statement of receipts and payments are to be prepared strictly in accordance with the Uniform Format of Accounting prescribed by Government.
18. The grantee institution shall remit the unspent amount of grants-in-aid and/or interest through e-mode (RTGS/NEFT) directly to UGC account as per following bank details
- | Name of Bank & Address                             | Saving Bank Account No.  | IFSC Code   |
|--|--------------------------|-------------|
| Canara Bank Indraprastha Estate, New Delhi-110002. | 8627101002122, 2123,2124 | CNRB0019017 |
19. This issues with the concurrence of JED vide computer no 139058, Note No. #10 dated 23-02-2024, & FA vide computer No. 139058, Note No. #11 dated 23-02-2024.
20. This issues with the approval of Chairman, vide Note No. #13 dated 25-02-2024 (Computer No.139058).

Yours faithfully,

(Gurjeet)  
Under Secretary

Copy forwarded for information and necessary action to:

1. The Registrar, University of Mysore, Mysore-570 006.
2. The Programme Coordinator, Department of Zoology, University of Mysore, Mysore-570 006
3. The Head of the Department of Zoology, University of Mysore, Mysore-570 006
4. The Secretary to State Government of Karnataka, Department of Education, Mysore.
5. Accountant General, Central Revenues, AGCR Building, I.P. Estate, New Delhi
6. Guard File

  
(Jal Karan Singh)  
Section Officer