

Speed Post/E-mail

No. Q-13013/22/2018-AI (RD)
(eFMS- 364336)
Government of India
Ministry of Rural Development
Department of Rural Development
Monitoring Division

Room No 610, Block-11
CGO Complex, Lodhi Road
New Delhi-110003
Dated – 21st February, 2020

To

Prof. R. Ramesh,
Chief Consultant (Rurban),
B.N. Bahadur Institute of Management Sciences,
University of Mysore,
Manasagangotri, Mysore-570006


Subject: Third Party Evaluation Study of 81 clusters of Phase-1 under Shyama Prasad Mukherjee Rurban Mission-reg.

Sir/Madam,

I am directed to refer to the subject mentioned above. The papers submitted by your university/Institute for initiating the process of releasing the 1st Installment have been scrutinized and it has been noticed that some universities/Institutes have not submitted the pre-receipt, invoice, banking details, etc. as prescribed in Contract/ToR (mentioned at point no. 9 (v) (a) of "Payment and Other terms".

You are therefore requested to submit the requisite information/documents urgently in the prescribed formats as mentioned in Annexure I, II & III to enable us to release the 1st Installment for above study.

Yours faithfully,


(D.P. Shukla)

Under Secretary to the Govt. of India

Encl.: a/a.

On the letter head of the University/Institution

Pre-Receipt (1st Installment)

Received a sum of Rs. (in words Rs.
.....only including GST) of total cost of Study amounting to Rs. (in words
Rs. only) under the Study entitled, "Third Party Evaluation
study of 81 clusters of Phase-I under Shyama Prasad Mukherjee Rurban Mission". Detail
of Pre-Receipt is as under:

Sl. No.	Particulars	Amount (in Rs.)
(i)	Total Cost of Study	
(ii)	25 % of the Total Cost of Study (as 1 st Installment)	
(iii)	5% the Total Cost of Study (Performance Security)	
(iv)	1 st Installment after deduction of 5% of total cost of study as performance security without GST of 18 % (ii-iii)	
(v)	GST of 18 % with regard to amount mentioned at (iv)	
(vi)	Net amount of 1 st Installment including GST of 18 % (iv + v)	

Registrar
(Name of University with seal)

On the letter head of the University/Institution

Invoice

To

The Under Secretary,
Monitoring Division,
Department of Rural Development,
M/o Rural Development, New Delhi

Sl. No.	Description	Amount (in Rs.)
(i)	Release of 1st installment i.e.25% of the total cost of Study – (minus) 5% of total cost of study as performance security (Rs.....) towards payment for conducting Third Party Evaluation study of 81 clusters of Phase-I under Shyama Prasad Mukherjee Rurban Mission.	
(ii)	GST @18% on item indicated at (i) Rs.....	
(iii)	Grand Total (i)+ (ii)	
Amount in words:Rs.only

Signature of Study Coordinator

Registrar
(Name of University with seal)

List of requisite documents for the release of 1st Installment.

1. Copy of PAN Card.
2. Pre-Receipt
3. Invoice
4. Acceptance Letter
5. Signed copy of Contract Document and ToR.
6. Banking Details (along with IFSC, MICR, Account No., Name of Bank, Address of Branch, Type of Account (Saving/Current), etc.
7. Details of Registration on PFMS (if already registered then provide vendor details).
8. Undertaking that the GST will be paid for the 1st Installment before submitting the request for release of second installment.
9. Cancelled cheque.
10. Signed copy of Contract Document and ToR.
11. Approved methodology, questionnaires, research tools, work plan and work schedule etc.
12. GST No. of University/Institute.


Pre-receipt from University of Mysore submitted for verification

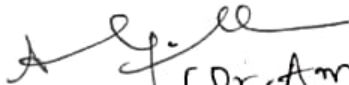
To MORD, New Delhi

To
The Deputy Secretary, Monitoring
Department of Rural Development
Ministry of Rural Development,
New Delhi.

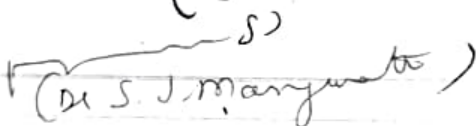
Description	Amount (in Rs.)
Release of 1 st Instalment (25% of the total sanctioned amount of 21,63,700) towards payment of Third Party evaluation study of RURBAN.	5,40,925
Deduction of 5% of total cost of 21,63,700 from the 1 st instalment as performance security.	1,08,185
Total	4,32,740
In words	Four Lakh Thirty Two Thousand Seven Hundred and Forty only.


Signature of Consultants


(C. Dr. A. Palani)


(Dr. Anand)


(Dr. ANAND)


(Dr. S. J. Manjunath)


Signature of Finance Officer
Finance Officer
University of Mysore
Mysore.